**Athabasca FLIPS Gymnastics Club Executive Meeting Minutes**

**Date:** June 7, 2018

**Called to order at: 6:00pm**

**Location:** Multiplex lounge

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| **Meeting Attendance** |
| **Name** | **Position** | **In Attendance** | **Regrets** |
| vacant | Vice President |  |  |
| Carrie Patry | Treasurer | x |  |
| April Thompson | Registrar |  | x |
| Lara Maheden | Secretary | x |  |
| Tenielle Hefferan | Volunteer Director | x |  |
| Sheena Garton | Fundraising Director | x |  |
| Laura Myers | Events |  | x |
| Lee-Anne Rehm | Casino Director | x |  |
| Jeff Myers | President  | x |  |
| vacant | Communications Director  |  |  |

*Motion to approve the agenda as is with the addition of Item 3.5, 3.6, & 3.7 made by Carrie seconded by Sheena*

*Motion to approve the previous month’s minutes made by Carrie seconded by Lee-Anne*

1. Business arising from previous meeting:
	1. Head coach position (info in regards to applicants attached to agenda).

*Motion made via WhatsApp on May 28/18 by Carrie to offer Davin the position of Head Coach – 4 out of 6 in favour with 1 abstention – passed*

*Refer to the terms of Davin’s 2 year contract on the last page of these minutes.*

1. Items:

2.2. New FLIPS facility (see most recent drawing of the floorplan attached to agenda):

* *Cost is currently around $100/sqft totalling about $478 495 + tax*
* *See sample building costs and monthly payments based on a 15-year loan attached to agenda*
* *Using the estimated loan/payment document provided by Danny from the bank it was calculated that if the new building costs $466 000 and FLIPS helps Danny by providing $75 000 of the total $116 000 down payment that this should reduce FLIPS’s monthly rent to around $2 327. This should also help show that FLIPS has a vested interest in the new building.*

*Motion to offer Danny $75 000 as part of the down payment towards the new building made by Carrie – all in favour*

2.3. Grants:

ALPAC Community Enhancement Program (CEP): Funds are given in August, December, & April and deadlines are the 15th of the month prior. Only one application will be considered from the same organization/year. Are we eligible to apply for August or has the Ag Society already applied on our behalf this year? (Laura):

*The intention is to apply in September for the next allotment of funds.*

3.3. Parade + River Rats Festival:

*Kayli is available from 3 – 6pm on Jul 1st. Bethany Wagner is going to be asked to help Kayli. An adult is needed to move the equipment to the river front. Tenielle is going to look into getting some swag ready for this. Davin is going to let us know if he will be available for this event as well. If Bryce or Davin cannot attend this event – we’ll just cancel.*

3.4. Multiplex programming and summer camp:

*Checking to see if Davin wants to be involved in this or not.*

3.5. Three day camp at Pine Valley (Aug. 8, 9, 10th) in collaboration with Wainwright Gymnastics Club as well as other clubs (refer to comment submitted via FLIPS Facebook Page):

 *Our club will decline due to the fact that we would need to pay our coach wages to accompany any interested gymnasts – too expensive.*

* 1. “Bring-a-Friend” classes:

*This is a go as there are hardly any gymnasts registered in some of the classes right now.*

* 1. Next AGM:
* *Planned for Sep. 5th*
* *Need to have approved financial report ready for then*
* *Need to have terms of fund raising as well as fund raising opt out decided on*
* *In order to entice attendance to the AGM, it was suggested that we do a draw for 50% off the cost of a registration fee.*
* *Need to advertise the AGM date (newspaper and online)*
1. Information:
	1. Community Facility Enhancement Program (CFEP) grant in the amount of $54 441 has been awarded to FLIPS to be used towards the purchase of new gymnastic equipment. An accounting statement showing how these funds were used must be submitted within 18 months of the cheque date (letter approving the grant is attached to agenda).
	2. Susan Caldwell resigned from her position as Communications Director via WhatsApp on April 25th.
	3. No volunteer opportunity at AU’s convocation this year, but we are on the list for next year’s (2019)
	4. Highway cleanup earned the club $1100
	5. Profit from JACEK sales was $508.72
	6. Jeff notified the Ag Society about our intentions to build a new facility and they were okay with this. Sounds like we will be able to utilize our current space (extend our contract with the Ag Society) until the new space is ready for occupancy. This was confirmed by Carrie.
	7. Carrie provided an amended proposed schedule of next year’s (starting in Sep. and including the week-long Aug. summer session) sessions (attached).
	8. Carrie, Lee-Anne, and Laura are scheduled for Amelia training session on Monday, June 25th from 10am – 4pm at Carrie’s place. Other board members if available are welcome to attend as well.

Motion to adjourn @ 8:15pm made by Carrie seconded by Lee-Anne