**Athabasca FLIPS Gymnastics Club Executive Meeting Minutes**

**Date:** March 16, 2018

**Called to order at: 6:00pm**

**Location:** Multiplex lounge

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| **Meeting Attendance** |
| **Name** | **Position** | **In Attendance** | **Regrets** |
| Tara Jardine | Vice President |  | x |
| Carrie Patry | Treasurer | x |  |
| April Thompson | Registrar | x |  |
| Lara Maheden | Secretary | x |  |
| Tenielle Hefferan | Volunteer Director | x |  |
| Sheena Garton | Fundraising Director | x |  |
| Laura Myers | Events |  | x |
| Lee-Anne Rehm | Casino Director | x |  |
| Jeff Myers | President  | x |  |
| Susan Caldwell | Communications Director  |  | x |

*Motion to approve the agenda as is with the addition of item 2.3. made by Lee-Anne seconded by April*

*Motion to approve the previous month’s minutes made by Carrie seconded by Lee-Anne*

1. Business arising from previous meeting:
	1. Coach ad and Admin ad posted on Indeed (Tara)

*FLIPS received a few applications for the Admin position, but still none for the coaching position. These positions are currently being advertised on “Indeed”. Jeff is going to respond to the applicant(s) short listed for the Admin position to check their availability as the board has not yet decided on a start date (possibly sometime in the summer to be ready for the fall registrations). Discussion ensued around how to get more interest in the coaching position.*

* 1. JACEK Chocolate order forms (Sheena)

 *JACEK chocolate is preparing a Mother’s Day/Spring chocolate special for fundraising. Informational pamphlet and order forms are ready to be printed. Sheena noted that the turnaround time for placing the orders to their delivery is only about 1 week. We are hoping to provide the information and have the orders placed in time for delivery prior to Mother’s Day (Sunday, May 13th).*

* 1. 50/50 raffle tickets are due back Friday

*Sheena will be checking to ensure all books are back and tickets sold balances with money collected.*

1. Items:
	1. Training dates for Amelia (Tara)

*It was noted (on WhatsApp) that the Amelia training would take 1.5 days and that weekends may not be an option. April is going to take over getting this training set up and will report back to the board when she knows more to see if any other members are willing to take the training as well.*

* 1. Vice President position

*Tara has stepped down from this position effective April 1, 2018.*

* 1. Proposed new building/space idea for FLIPS

*The idea of moving the FLIPS gymnastics space to a new building in the town of Athabasca that is slated to be under construction this spring was presented to the board. The new space that FLIPS could potentially occupy would be roughly 6000sqft combined (about 4105sqft on the bottom floor and the rest on the upper level) and would be shared with a climbing wall. Floor to ceiling height for both levels combined would be about 40ft in order to accommodate the climbing wall and clearance required for parallel bars, trampoline, etc. Six parking stalls next to the building are planned. It was noted that the floor space of the current facility is about 3300sqft.*

 *At this point, FLIPS would need to cover the cost of finishing the space the club would occupy in this building (estimated at no more than $50 000). The builder/owner would allow FLIPS to finish the space according to the club’s requirements. Rent is estimated at $2000/mnth (all utilities included).*

*A follow up meeting between FLIPS representatives, the builder/owner, and Nicole Collins was suggested.*

*The board had concerns about how this would affect the Ag. Society and whether ending the FLIPS/Ag Society partnership would reflect negatively on the club. Would the benefits of a new gymnastics facility to the community outweigh the possible cons of ending the FLIPS/Ag Society partnership?*

1. Information:
	1. FLIPS facility cleaner (Bri) has been cleared to come back to work

*It was noted that Bri is insured under the club.*

* 1. 52 tickets sold at the Farmer’s Market, 25 tickets sold at multiplex, 20 tickets sold at 49th Street Grill, and 50 tickets sold at the snowmobile poker rally. Books being sold at Paddymelon Coffee as well. How many books have we sold so far?

*A final count will be taken after the deadline to hand in all the tickets (March 16th)*

* 1. $1000 donation – did this actually happen?

*It was recommended that the donor hold off on actually making the donation until FLIPS has made a firm decision in regards to what is going to happen with the facility.*

* 1. Playschool party has been scheduled for May 23 & 24 from 10 – 11am and 1 – 2pm and is a go!

*Motion to adjourn at 8:11pm made by April seconded by Sheena*

*Next meeting is scheduled for April 12 at 6:00pm (location to be confirmed)*