



Athabasca Flips Gymnastics Club

2019 Annual General Meeting Minutes

Date: September 26, 2019

Location: Athabasca Agriplex

Time: meeting called to order @ 6:03 pm

1. Board members present:

Carrie Patry (President), April Thompson (Registrar), Lee-Anne Rehm (Communications Director & Acting Casino Director), Kathryn Cyr (Fund Raising Coordinator), and Lara Maheden (Secretary)

2. Approval of 2019 AGM Agenda:

Motion to approve the agenda made by Kathryn Cyr, seconded by Jessica Padleewski

3. Approval of 2018 AGM Minutes:

Motion to approve the minutes made by Lee-Anne Rehm, seconded by April Thompson

4. President's Report:

4.1. Year in Review

The president summarized what the club has accomplished and is trying to accomplish over the past year. She talked about how after years of saving, the club is now finally in the process of moving into a suitable building for the sport. She pointed out how there are still vacant positions on the board and encouraged anyone interested to join.

4.2. New Facility Progress Report

FLIPS has signed a 5 year agreement with the town of Athabasca to rent the old swimming pool building. Work at the old swimming pool building is currently underway. Local businesses and contractors have donated materials and in kind donations. Pools have been back filled and concrete pouring should be happening in the near future. Expected move in date is around the beginning of November. FLIPS is currently running classes at their facility on the Ag. Society grounds until the end of October.

4.3. Trampoline AGF Coverage/Exclusions (attached)

The president explained that due to AGF (Alberta Gymnastics Federation) trampoline insurance coverages only gymnasts participating in certain classes would be covered and allowed to use the trampoline that is going to be part of the new equipment in the new facility. This will determine the amount gymnasts are charged to be covered by AGF insurance.



Athabasca Flips Gymnastics Club

5. Registrar's Report:

5.1. Recreational Program

Currently 61 families – down from last September

5.2. Competitive Program

Currently 9 families – up from last year

5.3. Ninja Warrior Program

This parkour type of program was developed last year as registration numbers were low and the club needed to offer other types of programming in order to generate revenue. It was well received and is quite popular with children who aren't necessarily interested in gymnastics, but enjoy utilizing the equipment in our facility. This program will most likely continue to be offered.

5.4. Other classes

FLIPS is also offering "PD Day" drop in days, so that when there is no school on week days parents can register their kids in half or full day "fun" sessions at the facility where they are able to play on the equipment while being supervised by a certified coach. Rental of the FLIPS facility is also still available for birthday parties on Saturdays.

Family and Community Support Services (FCSS) has a subsidized class for preschool children that is run by FLIPS coaches at the facility.

5. Treasurer's Report:

Refer to the attached financial summary and income statement. An estimated outline of the cost to renovate the old swimming pool building in order to make it usable as a gymnastics facility is included.

6. Fundraising expectations:

This year FLIPS is making it mandatory for each family to provide a \$100 post dated cheque that may be cashed if fund raising obligations are not fulfilled. It was noted that in past years when this has not been enforced, many families do not make an effort to participate in fund raising. 50/50 raffle ticket booklets (10 tickets for \$10) will be distributed to families in the near future. Selling these will fulfill a family's fund raising duties for the fall session.

7. Volunteer expectations:



Athabasca Flips Gymnastics Club

This year FLIPS is making it mandatory for each family to provide a \$100 post dated cheque that may be cashed if volunteer obligations are not fulfilled. It was noted that in past years when this has not been enforced, many families do not make an effort to offer to volunteer when these opportunities arise. Volunteer duties will be posted on the FLIPS Facebook page and sent via email notifications as they come up. Volunteers will be required needed with the move to the new facility to do jobs such as paint, clean and move equipment.

8. Athabasca District Agricultural Society (Lease Holder) Report:

FLIPS has prepaid the cost of rent at their current facility to the Ag Society up until the end of October.

9. Elections:

President: Carrie agreed to remain in this position

Vice President: Kathryn Cyr asked to move into this position

Treasurer: Rose Fitzmaurice agreed to remain in this position

Secretary: Lara Maheden agreed to remain in this position

Registrar: April Thompson agreed to remain in this position

Events Coordinator:

Volunteer Coordinator: Kim Lewis agreed to fill this position

Fundraising Coordinator: Lydia Allan agreed to fill this position

Casino Director: Mandy Ryder agreed to fill this position

Communications Director: Lee-Anne Rehm agree to remain in this position

All elections were completed by acclamation.

Motion to adjourn @ 6:34pm made by Kathryn - AIF

ENDORSEMENTS

Attached to and forming part of Policy Number	Insured	Effective Date
AL4450	ALBERTA GYMNASTICS FEDERATION	JULY 1, 2018

TRAMPOLINE LIMITATION – effective July 15, 2018

The following is added to COMMON EXCLUSIONS – COVERAGES A, C, D AND E:

This insurance does not apply to:

Trampolines

1. Liability which arises directly or indirectly from the provision, maintenance, supervision or use whatsoever by any person, of a **trampoline** or similar device, including any claim alleging negligence, breach of contract, or breach of a statutory duty of care, in relation to the provision, maintenance, supervision or any use whatsoever by any person, of a **trampoline** or any similar such device. However, this exclusion does not apply to:

Competitive trampoline activities under the following conditions only:

- a) Participants must be registered as **competitive members** with Alberta Gymnastics Federation and an approved Member Club of the Alberta Gymnastics Federation;
- and
- b) A NCCP Level 2 (or higher) Trampoline Technical coach must be present during all **competitive trampoline activities**.

2. For the purposes of this endorsement:

Competitive trampoline activities include practices and/or competitions that take place within a member club facility or sanctioned host facility and include **trampoline** tumbling floors, single and double mini **trampoline**, individual **trampoline**, and synchronized **trampoline** only. **Competitive trampoline activities** do not include recreational, drop-in, birthday party, cross training or parkour activities.

A **Competitive member** is defined as members of the Developmental Stream, the Provincial Stream and/or the National Stream.

A **trampoline** is defined as a sheet, usually of canvas or woven polypropylene material, attached by springs and or resilient cords to a frame, used as, but not limited to, a springboard and or landing area.

All other terms and conditions remain unchanged.

EXCEPT AS OTHERWISE PROVIDED IN THIS ENDORSEMENT, ALL TERMS, PROVISIONS AND CONDITIONS OF THE POLICY SHALL HAVE FULL FORCE AND EFFECT.

Treasurer Report 2019 AGM

Apologies from our new Treasurer Rose Fitzmaurice who unfortunately could not be here tonight due to work commitments.

The 2019-2020 season will pose some challenges for Flips due to increase in costs of moving to the new pool, however I think we would all agree that this will help to increase our membership and attract more families to the gymnastics program in Athabasca.

Notes on bank statement:

- Casino account balance as of 30AUG2019 is \$12846.48. That is a reserve and will be drawn on this month as we've just completed our casino for this year and have to pay our volunteer mileage, accommodation and meals.
- Building Fund Savings #3 is an account that was created to accept memorial funds for Ron Wagner in respect of his wishes that donations be made to FLIPS to help fund a suitable building for gymnastics in Athabasca. This money will go towards Pool renovations and hopefully a specific item in his honour.
- Savings Plan #3 Gift Cards was created for the sale of Buy Low Bucks. Families could purchase these at any time throughout the year at Servus Credit Union. \$15000 of gift cards were purchased by just 2 individuals for a profit to FLIPS of \$1500 despite heavy promotion to the Club. Proceeds were transferred to the general account when gift cards ran out.
- Savings #1 holds \$100000 of FLIPS money saved specifically for building purposes as well as \$54441 from the Community Futures Grant received for equipment purchases when we planned to renovate with the Ag Society. CFG has approved the use of these funds for the pool renovation and we are obligated to match these funds through cash and in kind donations. The renovation costs and necessary trampoline, high bar and foam purchases will use up most of these funds.

Current Bank Balances as of 31AUG2019:

Checking Account:	\$38 245.85
Casino Account:	\$12 846.48
Building Fund (Ron Wagner Memorial Account):	\$5 830.98
Savings Account (CFEP Grant money included)	\$15 9691.20 <i>Total</i>
<i>Cash:</i>	\$216 614.51

Treasurer Report 2019 AGM

Renovation Costs:

Excavations	\$12 000
Pit construction & Concrete floor	\$33 500
Gypcrete Levelling Floor	\$15 600
Overhead door installation	\$10 000
Miscellaneous (i.e. matting to cover pit walls)	\$10 000
Gym Equipment including trampoline, tumble track, foam cubes, high bar	\$62 302.10
Total:	\$143 402.10

We have applied for grants from the UFA Rural Communities Foundation as well as from AIPac to help with renovation costs and hope to apply for operating grants this year by investing in a service to help us apply for them.

A few comments on our Financials from 2018/2019 (our year end being June 2019).

There was a lot of revenue that got included in registrations that could have been separated (for example birthday party revenue is far more than \$150, but was included in registrations).

Our Net Sales revenue for the year was \$62,501.00. Looking at our budget for this year, we can increase our estimate to \$84,000 with the introduction of the comp program running until June as well as hopefully attracting more families with the new facility and increasing birthday party bookings and drop in revenue for 'playtime' and OCR workouts.

Other revenue is our fundraising including casino, with last year bringing in \$53,326.39. This year I have reduced this number to \$49,000, in my experience casino revenue is getting less and less for every society so I have reduced this by \$4000. We hope to generate about \$9000 in fundraising revenue including the sale of gift cards, 50/50, gift baskets etc.

Our payroll expenses should remain fairly consistent this year, just a note coaching expenses are for contract employees and not ones paid as an employee.

Lastly the main increase this year will be our operating costs, due to the increase in rent for the old pool and paying rent for both locations July-October. We will also now have to pay utilities and extras such as waste removal and lawn maintenance therefore our running cost ("General & Admin Expense") will significantly increase to just over \$50,000. This is an increase of about \$24,000 however we feel that the investment is worth it for quality of the programming and the promotion of gymnastics in our community.

Athabasca FLIPS

Income Statement 01/07/18 to 30/06/19

REVENUE

Sales Revenue

Registrations	53,592.80
AGF Membership & Insurance	5,186.31
PD Days	2,875.00
Drop In	697.00
Birthday Parties	150.00
Net Sales	62,501.11

Other Revenue

Donations	250.00
Gift Card Sales	1,480.00
Other Fundraising Revenue	7,494.81
Interest Revenue	31.86
Casino Revenue	44,069.72
Total Other Revenue	53,326.39

TOTAL REVENUE	115,827.50
----------------------	-------------------

EXPENSE

Payroll Expenses

Wages & Salaries	50,353.25
EI Expense	1,758.81
CPP Expense	3,179.17
2018-19 Coaching Expense	5,148.00
Payroll Expense	60.00
Employee RENT	5,800.00
Total Payroll Expense	66,299.23

General & Administrative Expenses

Accounting & Legal	1,086.21
Advertising & Promotions	615.09
Bank Fees	54.00
Insurance - Equipment	805.00
AGF Insurance	5,025.80
Interest & Bank Charges	12.75
Amilia & Netbanx Fees	1,973.66
Office Supplies	1,116.61
Costs Associated With Fundraising	771.22
Rent	15,120.00

Repair & Maintenance	129.64
Recruitment Expense	171.60
Costs Associated - coach training	98.64
Total General & Admin. Expenses	<u>26,980.22</u>
 TOTAL EXPENSE	 <u>93,279.45</u>
 NET INCOME	 <u><u>22,548.05</u></u>

Generated On: 21/09/19